

Appendix 3A- Casework Summary Form

Wildlife Forensic Scientist Certification Casework Summary Form

Applicant's Name: _____

Please list the last 10 cases you have completed*, if you are unable to list 10 cases please provide a brief summary explaining why in the comment portion of this form.

Item	Case Ref. No.	Date you completed your work	Analysis Performed (e.g., species identification, use of DNA, chemistry, morphology, minimum number of animals, taxa examined, etc.) *Please be specific	Did you prepare a formal report based on the findings?	Did you provide expert witness testimony or participate in consultation before trial?	Any other comments relevant to the case (e.g., case complexity, high number of evidence items, rush case, etc.)?
1						
2						
3						
4						
5						

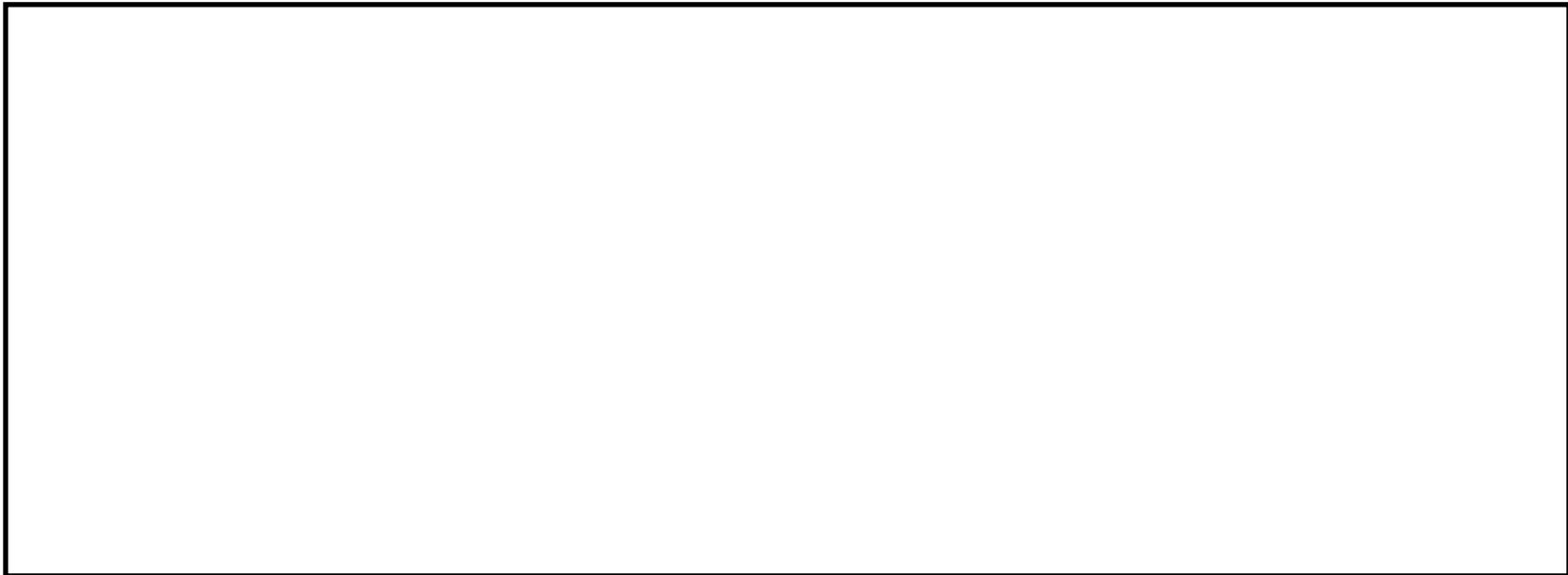
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6						
7						
8						
9						
10						

* Please be aware that you will be asked to submit entire case files. Each case file shall include chain of custody, submittal request, bench notes, location of any electronic data, documentation of technical and administrative reviews, and final report. The bench notes should include all handwritten and/or typed materials and instrument records related to the case. More comprehensive details of standards and guidelines can be found in the SWGWILD Standards and Guidelines available at: www.wildlifeforensicscience.org/documents/2013/01/swgwild-standards-and-guidelines-2-0-12192012.pdf."

Note on redaction:

When redacted copies of case files are requested during the certification process it is the applicant's responsibility to redact or blacken-out all identifying information that is not essential for evaluation of casework (e.g., names of suspects or witnesses, contact information, locations, etc.).

Comments:

A large, empty rectangular box with a black border, intended for the user to provide comments. The box is currently blank.